

# Academic Advising Syllabus



This syllabus is designed to help you plan for a successful and fulfilling academic experience. Continue to utilize these recommendations and resources while at Warren College and UC San Diego. Warren College Academic Advising is here to assist you along the way.

### Transitioning and adjusting to college academics ☐ Satisfy the Entry Level Writing Requirement (ELWR) ☐ Review general education requirements; consider Programs of Concentration (PofC)/Area Study options ☐ Develop a 4-year academic plan and then meet with your major department and college counselors to make adjustments ☐ Complete WCWP 10A and WCWP 10B ☐ Evaluate your study habits using the Teaching + **Learning Commons** ☐ Develop a weekly schedule to improve time management skills ☐ Connect with classmates and form study groups ☐ Network with students and faculty within your major ☐ Attend office hours with faculty and teaching assistants (TAs) Review <u>Academic Integrity</u> and University policies and procedures ☐ Attend pre-enrollment advising sessions in Fall and Winter ☐ Utilize resources such as CAPS and academic advising

FIRST YEAR

#### SECOND YEAR

Academic and career exploration and personal development

Review your academic plan
Assess your major and change if necessary
Complete the Ethics & Society Requirement (if WCWI
is completed)
Meet with your major department and college
counselors to discuss progress toward degree
Declare your PofCs/Area Studies using the Virtual
Advising Center (VAC) or during walk-in advising
Consider $\underline{research}, \underline{internships}, \underline{and/or}  \underline{study}  \underline{abroad}$
opportunities
Utilize the <u>Career Center</u> website for internships and
or job information
Meet with professors in your fields of interest to
discuss career opportunities
$\underline{\text{Assess your personality, interests, and skills}} \text{ and how}$
they apply to your potential careers
Begin to develop your co-curricular activities on the
<u>Co-Curricular Record</u>



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if experiencing personal or academic difficulties



Tuesday 1:00-3:00pm and Thursday 9:00-11:00am The hours listed are subject to change (see website)

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### THIRD YEAR

Academic enhancement and goal setting

- Review your academic plan and degree audit with your major department and college counselors
   Meet with professionals in your fields of interest
   Explore graduate/professional programs
   Prepare for and take graduate/professional school entrance exams
   Apply for <u>internships</u>, <u>research</u>, and/or <u>study</u>
- ☐ Get to know your professors through <u>Dine-with-a-</u>
  Prof or Coffee-with-a-Prof

abroad opportunities



### FOURTH YEAR

Transitioning into career or graduate/professional school

- ☐ Review your degree audit and apply for graduation through the Degree and Diploma Application (DDA) at <a href="degree.ucsd.edu">degree.ucsd.edu</a>
- ☐ Approach faculty and staff to secure letters of recommendation
- Prepare for and take graduate/professional school entrance exams
- ☐ Utilize the <u>Career Center</u> to develop post-graduation plans
- ☐ Prepare for your job search by viewing the Career Center website:
  - Update resume and cover letter
  - Practice interviewing skills
  - Attend informational interviews and networking workshops
  - Attend job and/or graduate/professional school fairs
- ☐ Take an elective class for professional development or a course that you have always wanted to take



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#### **Walk-In Advising Hours**